



**MINUTES OF ANNUAL GENERAL MEETING**

**THURSDAY 9<sup>TH</sup> FEBRUARY 2017**

**HARBORD BOWLING CLUB, SOUTH CURL CURL**

Ruth Fitzpatrick, Club President 2015, opened the meeting at 6.38pm and welcomed all present.

## **APOLOGIES:**

Stephen Lamy, Vince Squillace, Lisa Squillace, Sue Johns, Fiona Mulcahy, Dale Moore, Karen Battersby, Tony Goodwin, Sue Sacker

Ruth read a note from Vince Squillace which included with his apology:

"If 40 or so of us attend 5 of the 6 Sydney meets after Easter this year, we have a real shot at winning overall points. Warringah or Ryde seem to win but we can do it. We seem to be able to upset them at state championships, let's give the overall standings a shake up!!! Come oooooonnnnnn!"

Ruth added her encouragement to all members to participate in carnivals.

## **PRESENT:**

22 members signed the attendance sheet.

## **MINUTES OF 2015 ANNUAL GENERAL MEETING**

A copy of the minutes of the previous Annual General Meeting of 9th February 2016 was provided to all those present. There were no questions or matters arising. Accepted as correct, on the voices.

## **PRESIDENT'S ANNUAL REPORT 2016**

Ruth presented her report.

"Instead of waiting until the end of this report, I want to make my thanks up front — Firstly, thank you to Peter Rawling for his outstanding stint as Club Secretary. Peter is standing down this year and we will miss him tremendously. Each and every member of the committee does a fabulous job and I thank you all — Lindsay, in charge of race entries and our website, Karen, our Vice President and current gear steward, Marie, Murmurs publisher and responsible for publicity, Dawn, Club Captain and in charge of coaching arrangements, Steve, our Carnival Director, Katherine, our Social Secretary, Matthew, our Treasurer and Gloria, our Club Recorder, backed up by Ted, our Registrar and Sonja, our Safety Officer. Running a club is a team effort and you all make it a pleasure.

2016 was another positive year for Manly Masters. We came through a chilly patch in September to now having record numbers attending training sessions at the Manly pool. Our coach, Mark Bemer, has recently issued his Mission Statement for 2017. "I am committed to challenge each and every one this year and demand better results. My sessions will be constructive and confidence building and I challenge swimmers to not be satisfied with the current status quo". It is up to all of us to respond to the best of our ability and I would expect this to translate into more swimmers participating in club carnivals and State Championships.

Thinking back over the year there are many images flashing through my mind and perhaps the approach to this annual report is to let the strongest surface and represent Manly Masters as it is today.

Following on from a team of 25 swimmers competing and coming second overall at the State LC Championships at SOPAC in April, the Nationals in Melbourne saw a very happy and cohesive band of swimmers enjoy the competition but more so the friendship. The results might have been predictable but the fun was a bonus, including the spectacle of the opening ceremony, shared restaurant meals and, for

some, even an AFL game. Leap forward to the State SC Championships at Woy Way in October and this club ethos saw us have a team of 27 compete and come first overall. The bonus was the Saturday night dinner when we were joined by the Warringah and Wollongong swimmers and the one North Sydney swimmer. The team photo that weekend is a testament to how we all feel about our club. Just prior to that, a much smaller team headed off to Alice Springs to represent our club at the Australian Masters Games. As one team member reported at the time "each day after swimming gold, silver and bronze medals were presented by the Mayor, Deputy Mayor, and Dawn Fraser, among others, Such an honour to be a recipient but what we were most thrilled with was the gold medal for the two relays we entered, medley and freestyle, both of which were AMG records. Can it get any better? I think not." Not only was it a fabulous swimming experience, the girls toured the area gaining a knowledge and insight into the local culture. A successful Sunday morning devoted to Time Trials was a revelation to our newer swimmers when once a year the club gives us the opportunity to swim longer distances and be officially timed. This can lead to finding yourself in the Top Ten for the State and National records. It is also an opportunity to stretch yourself and have a go. Other images include the excellent post meet feast at our carnival at Abbotsleigh, the TAFE dinner, the fundraising Bunnings BBQ, post training coffee conversations at the new café at the MABCAC, ocean swims off Manly Beach and the recognition of the Big "0" birthdays at a special lunch. The icing on the cake was hearing Manly Masters announced as the Club of the Year at the State AGM back in May. Attending that day were Dawn, Lindsay and myself. You couldn't wipe the smile off our faces. Now it is time to look forward to 2017 and all the fresh experiences it will bring. Thank you."

## **TREASURER'S REPORT**

A copy of the balance sheet of the Club at December 31, 2016 was made available to those present and Ruth called on Matthew Mortimer, Treasurer to give an account of the financial position of the club.

Matthew commented that excellent fund raising efforts throughout the year, generous donations and good result at the club's annual carnival have put the club finances in a very positive position. There was a small loss noted from squad costs at Manly "Boy" Charlton Aquatic Centre but with continuing good attendances this could well be redressed in the coming months.

Gloria Oldfield asked if the excess funds generated during the year should be reinvested with the term deposit in order to generate a better return.

Matthew stated that with the current low interest rates actual return would be minimal and therefore not worth tying up the cash long term, it is better than the cash is left in the current account until we have a better idea of the future pool hire costs. This way the funds will be available should we need it, however once we have more certainty about the future costs and we have excess funds then we can review what we do with any surplus earning then.

Ruth thanked Matthew for his conscientious and professional execution of the treasurer's role.

Executive Summary: (attachment #1)

## **ELECTION OF OFFICERS**

Ruth vacated the chair for retiring Secretary Peter to conduct the Election of Officers.

Peter declared all positions vacant.

Peter advised that, apart from his, all committee incumbents had re-nominated and Helen Ludgate had nominated for the position of Secretary. There being no other nominations the nominees were declared elected unopposed.

Ruth resumed the chair and thanked Peter and commented that she is looking forward to another good year.

## **ELECTION OF AUDITOR**

Greg Jewson was confirmed as auditor again for year 2017.

## **GENERAL BUSINESS**

### **TOP TEN HONOURS**

Ruth read the honours (attachment #2) and congratulated all swimmers named.

Recorder Gloria Oldfield also spoke regarding the Top 10

"Congratulations to all the 2016 TOP TEN Swimmers who have their names appearing in the national and state websites. This year we have 11 new swimmers in the TOP TEN times recorded for an individual swim at a carnival, or swimming in a relay, or at the time trials held in November 2016.

I am going to mention one swimmer I bullied and sweet talked into swimming out of her comfort zone, I explained to her that you can stop if you want BUT you can get in to the top ten in Australia if you swim.

Helen Ludgate swam a 400 Breast on my suggestion and, guess what, she is 2nd in Australia in her age group. Well done to Helen and also to all the 49 swimmers in the club."

### **MANLY 'BOY' CHARLTON AQUATIC CENTRE, LANE HIRE UPDATE**

Peter provided a precis of the current state of negotiations and asked for questions from the floor.

Ruth responded to a query regarding only 4 lanes being available indoors through winter explaining that the patronage of the pool in its first year of winter operation cannot be estimated so the number of lanes could be negotiable at a later date, and also informed the meeting that the proposed months for indoor swimming would be June July, August & September at this stage.

## WARRINGAH AQUATIC CENTRE

Ian Sharp asked that Manly Masters actively support the opposition to the proposal for the closure and demolition of Warringah Aquatic Centre

Sonja Walters spoke in favour of a relocated Forest High School being sited **with** the Warringah Aquatic Centre **not** instead of it, and mentioned a possible site at Bantry Bay.

Helen Ludgate informed the meeting that she had posted on Manly Masters Facebook Page regarding the closure and had provided, in the post, a link to the "ipetitions" website.

Ruth encouraged all members to be active in the campaign to save Warringah Aquatic Centre.

Ruth asked Ted Samojlowicz if he was prepared to continue to act as club Registrar and thanked him for his ongoing commitment when he assented, and she also thanked Sonja Walters for her work as Safety Officer.

## PRESENTATIONS

Ruth presented Dawn Gledhill with her Certificate of Achievement on completion of her Club Coach Accreditation and read a letter of congratulations from President Craig Smith, Masters Swimming Australia (attachment #3)

Ruth congratulated and presented Katherine Woodburn with the John Vidal Trophy and read the citation (attachment #4)

There being no further business the meeting closed at 7.20pm

The above is an accurate record of the meeting

SIGNED.....

Ruth Fitzpatrick (President)

DATE.....

## ATTACHMENTS

# 1

### Treasurers Update for Committee Meeting – 2016 Financial Statements

#### Executive Summary

As you would have guessed from the below, I have an accounting system again. I have set up Quickbooks online accounting package, costing \$13.50 per month for the first 12 months and then \$15 per month. This gives us access to an online accounting system which can be accessed from any computer and is automatically backed up; this makes the accounting function so much easier.

This month's report and in preparation for the AGM is as follows:

1. Net profit of \$5,916 at end Dec 2016, this compares to \$1,219 in 2015 so an increase of \$4,697. GREAT RESULT!

Breakdown of main Income driving this is:

<b>Revenue</b>	<b>2016</b>	<b>2015</b>	<b>Movement</b>
<i>Annual membership fee</i>	\$ 1,932	\$ 2,030	(98)
<i>Manly Carnival profit from carnival entries</i>	\$ 1,449	\$ 1,336	113
<i>Manly Carnival Raffle</i>	\$ 1,079	\$ 612	467
<i>Bunnings BBQ (Dec)</i>	\$ 1,175	\$ 387	788
<i>Grants &amp; Donations</i>	\$ 2,950	\$ 100	2,850
<b>Total</b>	<b>\$ 8,584</b>	<b>\$ 4,465</b>	<b>4,119</b>

2. Cash & Cash equivalents at the end of Dec 2016 is \$20,434 and comprises of:
  - i. Bank Account balance end of Dec \$14,473
  - ii. Value of Investment in term deposit \$5,846
  - iii. Un-deposited funds (banked in Jan) \$99
  - iv. Cash on Hand \$16
3. The income & expenses relating to the Club Training sessions is expected to be a net expense of \$384.

<b>Training Sessions:</b>	<b>2016</b>	<b>2015</b>
Members Training Fees*	\$ 8,770	\$ 3,450
Lane Hire - Club Sessions**	-\$ 9,154	-\$ 3,328
Expected Accrual for Dec		
Net Income/(Expense)	(384)	122

The shortfall in the expense of running the club session has been more than covered by the additional fundraising activities that everyone has contributed to and the donations that have been kindly received.

Also, losses have been minimised through Ruth's negotiations with Manly Swim Centre on pool hire and the excellent commitment from the swimmers, even in the winter months.

4. Explanations of other significant balance sheet items:

- Unpresented Cheques at the end of Dec currently total \$1,171 which relates to expenses paid in Jan 17 but relate to 2016, this includes an estimate for the Dec pool hire costs.
- Membership fees that were received in the bank in Dec for \$598 relate to 2017 fees hence this has been recorded in the 2016 balance sheet as a prepayment, the income will be recognised in the Jan 2017 P&L.
- Balance sheet 'Prepayments – Training Fees' totalling \$770 relates to funds received for the \$100 10 x training session entries that have not been utilised yet i.e. payment has been received but will be applied to a training session in 2017. This is just an estimate based on last year.

## Appendices:

<b><u>Income statement:</u></b>				
<b><u>Income</u></b>		<b>2016 Year End Jan - Dec</b>	<b>2015 Year End Jan - Dec</b>	<b>Variance to Prior Year</b>
Club Members Fees		1,931.86	2,029.92	(98)
Interest Income		150.08	101.39	49
Functions & Fund raising		1,385.90	341.90	1,044
Gifts & Donations		2,950.00	100.00	2,850
Sales Club Gear		-116.62	0.28	(117)
Manly Carnival		2,527.65	1,898.51	629
Members Training Fees*		8,770.00	3,450.00	5,320
<b>Total Income</b>		<b>17,598.87</b>	<b>7,922.00</b>	<b>9,677</b>
<b><u>Expense</u></b>				
Carnival Entry Fees & Rebates		619.00	342.80	276
Functions		143.08	494.00	(351)
Bank Account Fees		120.00	100.00	20
Club AGM		140.00	476.60	(337)
Masters NSW		54.00	40.00	14
Trophies & Awards		343.80	631.68	(288)
Postage & Delivery		6.50	120.00	(114)
Office Supplies		353.71	415.15	(61)
Telephone & Internet		180.00	180.00	0
Corporate Affairs Fees		125.00	122.00	3
Publications & Communication		18.03	137.32	(119)
Lane Hire - Club Sessions**		9,154.00	3,328.00	5,826
Miscellaneous		426.17	315.14	111
<b>Total Expense</b>		<b>11,683.29</b>	<b>6,702.69</b>	<b>4,981</b>
	check			
<b>Net Income/(loss)</b>		<b>5,915.58</b>	<b>1,219.31</b>	<b>4,696</b>
*Members Training Fees has been adjusted to remove income from the unused \$100 book of 10 swims				
**'Line Hire - Club Sessions' includes coach fees				

## MANLY MASTERS HONOURS LIST

### WORLD TOP TEN 2015 (published April 2016)

#### Individual and Relays:

Barbara-Vickers-Baker, Tony Goodwin, Stephen Lamy

#### Relays

All the above +

Dawn Gledhill, Michael Morgan, Peter Mulholland, Gloria Oldfield,

Marion Robertson, Ian Sharp, Vincent Squillace, Debra Thackeray, Ray Watson.

### AUSTRALIAN TOP TEN 2016

#### Individual & Relays

Barbara V-Baker	Kaye Beer	Peter Bell
Rebecca Bose	Lindsay Brice	Sarah Brewer
Jeff Brewer	Chris Dando	Agnete England
Ruth Fitzpatrick	Dawn Gledhill	Tony Goodwin
Kerry Ilsley	Greg Jewson	Sue Johns
Stephen Lamy	Helen Ludgate	Carol Mitchell
Dale Moore	Michael Morgan	Matthew Mortimer
Peter Mulholland	Fiona Mulcahy	Gloria Oldfield
Annie Parnell	Kevin Price	Pam Rawling
Marion Robertson	Carolyn Samojlowicz	Ted Samojlowicz
Barry Seymour	Ian Sharp	Katherine Ahern-Sharpe
Vincent Squillace	Marie Taylor	Debra Thackeray
Dominique Tourle	Sonja Walters	Ray Watson
Katherine Woodburn	Mary Woodward	

# NSW TOP TEN 2016

## Individual & Relays

Sue Anderson	Robyn Hoare	Virginia Macleod
Eric McNamara	Patricia Novikoff	David O'Donnell
Sue Sacker	Lisa Squillace	

*Full details are available on the  
Masters Swimming NSW website  
or from Gloria at club or on 9971 6251*

#3



Date 4 January 2017

Dear Dawn,

On behalf of Masters Swimming Australia I would like to congratulate you on attaining your Club Coach accreditation.

Masters Swimming Australia is committed to providing education to our coaches to assist them in their task to deliver high quality training experiences when coaching adult swimmers

I hope that you continue to enjoy your participation with Masters Swimming and please find enclosed your certificate of achievement.

Yours sincerely

A handwritten signature in black ink, appearing to read "Craig Smith".

Craig Smith  
President  
Masters Swimming Australia

### **The John Vidal Memorial Trophy**

- 1. The trophy shall be presented each year at the Annual General Meeting.*
- 2. It shall be open all those who have been members of Manly Masters Swimming Club for the previous five years*
- 3. Nominations will be made and considered by the Committee at their last meeting each year, with a simple majority to decide the winner. In the event of a tie, the President shall have a casting vote*
- 4. The winner should:*
  - a. Have completed with some success in at least two swimming styles;*
  - b. Be an enthusiastic and versatile relay swimmer;*
  - c. Have supported non-swimming activities; and*
  - d. Have worked in a significant way for the benefit of the club.*

*Conditions agreed with Shirley Vidal on 10 June 1996*

The criteria for this award, the only one presented at our AGM, are quite specific. You have to have been a member for at least 5 years, compete in carnivals in at least 2 strokes and relays and with enthusiasm and versatility, support non-swimming activities and have worked in a significant way for the benefit of the club.

Well, there is no doubt this year's recipient fits the bill admirably. Please come up, Katherine Woodburn, and I will enumerate your qualifications for this award.

From the moment you joined the club your enthusiasm has been exceptional. Despite your busy life as a school teacher, you compete regularly and never fail to put your hand up for relays. And as for supporting club activities and benefiting the club — your role as club Social Secretary has never been more appropriately filled. A barbeque at Manly Dam, the Bunnings fundraiser, the Christmas Party, TAFE dinners, Pizza night here at Harbord Bowling Club; all now in your capable hands.

Another example of your exceptional devotion to the club came to the notice of the St Johns Ambulance service in 2013 when they awarded you with a Certificate of Appreciation. On duty for the first time as a WUS (Warm Up Supervisor) at our carnival at Abbotsleigh you noticed a swimmer in distress at the end of the pool. Without a second's hesitation you were in the water and may well have saved her life.

Congratulations Katherine, a worthy recipient of the John Vidal Trophy for 2016.